

國立中興大學國家政策與公共事務研究所  
National Chung Hsing University Graduate Institute of National  
Policy and Public Affairs

研究生獎助學金審核辦法  
Regulations for Graduate Student Scholarships and Financial Aid

民國 95 年 9 月 15 日臨時所務會議通過

民國 97 年 2 月 20 日所務會議修訂通過

民國 97 年 10 月 30 日臨時所務會議修訂通過

民國 103 年 2 月 20 日所務會議修訂通過

民國 105 年 1 月 14 日所務會議修訂通過

民國 113 年 6 月 19 日期末所務會議修訂通過(第二、七條)

Approved at the Interim Institute Affairs Meeting on September 15, 2006

Revised and Approved at the Institute Affairs Meeting on February 20, 2008

October 30, 2008; February 20, 2014; January 14, 2016; June 19, 2024 (Articles 2 and 7).

第一條 本所為鼓勵研究生從事學術研究與服務，以提升學術水準與處理事務之職能、養成良好品德，特依據本校研究生獎助學金實施辦法及本所有關研究生入學、修業之規定訂定本辦法。

Article 1 In order to encourage graduate students to engage in academic research and service, enhance their academic standards and administrative competencies, and foster good character, these regulations are established by the university's Graduate Student Scholarship and Financial Aid Implementation Guidelines and the Institute's relevant regulations on graduate student admission and academic progress.

第二條 本所研究生獎助學金分獎學金、助學金二種。

Article 2 This institute's graduate student financial aid is classified into two types: scholarships and financial aid.

一、獎學金：係獎勵性質，依獎勵優秀原則審核發放，用於獎勵本所研究生（不含在職專班研究生）學術研究或學業成績表現優良者，以及主動熱心參與辦理本所教學研究支援事務、學生事務且服務表現優良或其他卓越服務事項者，非屬勞動報酬。

1. **Scholarships:** These are merit-based and awarded to outstanding graduate students (excluding in-service program students) for exceptional academic research or performance. They may also be granted to students who actively and enthusiastically support the Institute's educational, research, or student affairs or for other notable service contributions. Scholarships are not considered labor remuneration.

二、助學金獎助下列類別研究生：

2. **Financial Aid:** This category supports the following graduate student roles:

(一)課程教學實務之教學助理，助學金發放依「國立中興大學教學助理制度實施要點」辦理。

Teaching assistants for practical teaching-related duties. Financial aid is disbursed in accordance with the "National Chung Hsing University Teaching Assistant Guidelines."

(二)協助行政工作之行政助理，係勞動型兼任助理性質，助學金發放依「國立中興大學研究生獎助學金實施辦法」第八條規定辦理。

Administrative assistants for administrative tasks. These are considered labor-based assistant roles, with financial aid provided in accordance with Article 8 of the "National Chung Hsing University Graduate Scholarship and Financial Aid Guidelines."

第三條 本所獎助學金審核委員會(以下簡稱「獎審會」)負責審核獎助學金之申請及分配事宜，並辦理考核工作。獎審會以所長為召集人，本所專任教師為當然委員共同組成之。

Article 3 The Scholarship and Financial Aid Review Committee (hereinafter referred to as the "Review Committee") is responsible for reviewing applications, allocating funds, and conducting evaluations. The Director of the Institute chairs the committee, which comprises the Institute's full-time faculty as ex-officio members.

第四條 本項獎助學金限本所碩士生請領。惟碩士生如有擔任專職工作、休學中、未於校定期限前完成繳費註冊手續、違犯校規受記過以上處分、上一學期學業成績有任何一科未完成或不符本所相關規定、前一學期績效考評不合格者，不得請領獎助學金。

Article 4 Eligibility for these scholarships and financial aid is limited to master's students enrolled in the Institute. However, students who meet any of the following criteria are not eligible: holding full-time employment, being on leave of absence, failing to complete registration and tuition payment within the designated timeframe, receiving disciplinary action beyond a demerit, having incomplete or unfulfilled academic requirements in any course from the previous semester, or failing performance evaluations in the preceding semester.

第五條 本所碩士生學術研究或學業成績表現優秀或對本所所務、教學研究事務及學生事務之服務著有貢獻者，得申請或由本所專任教師推薦，經獎審會依據本所相關規定審議通過，於經費許可範圍內核予獎學金，其金額由獎審會核定之。

Article 5 Master's students who demonstrate excellence in academic research, academic performance, or notable contributions to the Institute's administrative, teaching, or student affairs may apply or be recommended by full-time faculty for scholarships. Applications are reviewed and approved by the Review Committee in accordance with the Institute's regulations, and funds are disbursed within the budgetary limits. The award amounts are determined by the Review Committee.

第六條 本所碩士生經甄選遴用為教學研究行政支援事務服務人員者，由其工作指導老師予以考評，考評結果並送交獎審會複核。獎審會考核評議為成效優良者，核給適當金額以資補助或酬勞。若有未能持續表現優良或有不履行義務之情事，經獎審會評議後，得減發、停發、限制申請、停止服勤或令其繳回所領金額。

Article 6 Master's students selected for teaching, research, or administrative support positions will be evaluated by their supervising faculty member, with evaluation results submitted to the Review Committee for review. Students who perform exceptionally well may receive appropriate subsidies or compensation. However, students who fail to maintain satisfactory performance or fulfill their obligations may have their payments reduced, suspended, or rescinded and may also be restricted from further applications. In cases of noncompliance, students may be required to refund the funds received.

碩士生對獎審會之處置認為顯著影響個人權益者，得向本所所務會議申復，並以所務會議受理後之決議為最終處置。

If a student believes the Review Committee's decision significantly impacts their rights, they may file an appeal with the Institute's administrative meeting, whose resolution will be final.

第七條 本所研究生獎助學金之發給以在學第一、二學年為原則。

Article 7 Scholarships and financial aid are typically provided during the first and second years of study.

一、助學金之發給，新生自九月起至翌年七月止，舊生自八月起至翌年七月止，依工作情況及績效核實給與，由本所按月送交相關單位彙整請款。

For financial aid, funding is provided from September to July for first-year students and from August to July for continuing students. Payments are based on work performance and are disbursed monthly. The Institute submits claims to relevant units.

二、獎學金得自七月起列計績效評鑑，於六月及十二月時一次請款發給。研究生所領取獎助學金與其他服務獎助或工讀金總額，平均每月合計不得超過二萬元為原則。

Starting in July, scholarships are assessed based on performance evaluations. Payments are disbursed semi-annually in June and December. The total amount of scholarships, financial aid, or other work-study compensation a student receives should not exceed an average of NT\$20,000 per month.

第八條 本辦法未規定事宜，均依本校、本院及本所相關規定辦理之。

Article 8 Matters not covered in these regulations will be handled in accordance with the relevant rules and guidelines of the university, college, and Institute.

第九條 本辦法經本所所務會議討論通過、並報請校長核定後實施，其修訂時亦同。

Article 9 These regulations take effect upon approval by the Institute's administrative meeting and the university's President. Amendments follow the same procedure.

※ In case of any dispute, the Chinese version of the guidelines shall prevail. ※